

LOSELEY FIELDS PRIMARY SCHOOL BEHAVIOUR POLICY (Managing behaviour positively)

Introduction

The management of children's behaviour is the responsibility of all those who work alongside our children. Attached is an appendix that illustrates how good behaviour and attendance is addressed through the curriculum, the ethos of the school and through other policies and systems.

Aims

The aims of this policy are to:

- ensure that everyone is clear about their role when managing children's behaviour;
- make the children more aware of acceptable behaviour in any given situation;
- allow all children equal opportunities to learn;
- allow all adults in the school equal opportunities to fulfil their role;
- reward and encourage those children who always behave;
- reward and encourage good behaviour;
- use sanctions where appropriate and in accordance with this policy.

Responsibilities

Teacher

The teacher (or responsible adult) is specifically responsible for the behaviour of the children in their class.

They will ensure that:

- their teaching is organised and is in keeping with the statements in the learning and teaching policies;
- the teacher is fully familiar with the children's needs and has made every effort to be positive, motivational and inspiring – thus minimising the risk of poor behaviour during lessons;
- the teacher will be involved with any outside agencies working with families in his/her care in consultation with the Headteacher;
- the teacher carries out the contents of this policy in a fair and consistent manner.
- children are expected to behave appropriately all the time.

SLT

- will ensure that the members of their team are following the learning and teaching policies;
- will help and advise members of their team with the delivery of the contents of this policy;

- will ensure that all staff are following the contents of this document;
- will help, support and advise staff as and when necessary;
- will be the only one with the responsibility of excluding a child from school (Assistant Head only in absence of Headteacher);
- will ensure that all resources are available for the running of this policy;
- will hold regular meetings with parties concerned to review the effectiveness of this policy.

Other Staff

- will ensure that they are fully aware of the contents of this document and their role in its delivery, i.e. lunchtime supervisors.

The Parents

- will celebrate their child's achievements with him/her and show an interest in their school life;
- will ensure that their children are sent to school appropriately dressed in school uniform and in accordance with the rules in the School Handbook;
- will act promptly at the request of the school by letter or by telephone in the instance of a discipline or behaviour problem;
- will work with the school to improve children's behaviour;
- will ensure that the child arrives at school on time and only when prior notice has been given may the child be collected to leave early;
- will return the child to school immediately if she/he runs home;
- will ensure that the work given during exclusion is completed and returned to school;
- will closely supervise their child during exclusion from school and not allow them to come within the vicinity of the school;

Review

This policy will be annually reviewed and an action plan, if required, which will be linked to the School Development Plan will be drawn up.

Mr Chris Nourse
Headteacher
December 2007

Adopted by the Governing Body at the meeting dated 5 March 2008
To be reviewed: December 2008

APPENDIX

REWARDS

Class based

The emphasis of this policy is on the positive and consistent reward of acceptable behaviour. ANY adults working in the classroom may give stickers.

1. **25 class stickers = 1 special gold or silver sticker**
2. **50 class stickers = 1 headteacher's certificate, presented in assembly.**
3. **5 head teacher's certificates = a bronze certificate (250 stickers) = photograph in entrance.**
4. **10 certificates = a silver certificate and plate = a Governor's Award**
5. **15 certificates = a gold certificate = a book token**
6. **20 certificates = a platinum certificate = a cup engraved with their name.**

House system

There are 4 house groups named **Kennet** (blue), **Cherwell** (red), **Mole** (green) and **Wey** (yellow). Each child will belong to a House and every member of staff except the Head will have a house on sports day.

There will be opportunities for inter-house activities throughout the year.

Stickers will be awarded to children instead of housepoints and may be given by anybody (i.e. lunchtime supervisors, cook, caretaker etc).

Stickers may be given for: good behaviour, improving behaviour, kindness/consideration to others, politeness, improving work, work of a high standard, helpfulness, teamwork, self discipline and control, enthusiasm, co-operation, initiative.

Stickers for house totals will be tallied Thursday afternoon. The winning house will be presented with the cup for the previous week on a Monday morning. There will be house captains in Year 6 who will collect the cup. These children will be identified with a captain's badge.

At the end of each term the winning house is given a Headteacher's Treat, which may be a party/disco/sweets/pencils/extra playtime/video.

Other rewards

Class targets: points/marbles could be obtained for a class reward up to once per term, eg it could be something specific you want to target like finishing work on time, settling quicker, not arguing, being polite to one another etc.

School Rules

The rules for moving around the school are:

1. Always walk, do not run.
2. Always walk on the left on the stairs.
3. Respect other people's property.
4. Look after your school, inside and outside.
5. Show courtesy when moving around the building.

If any child is found not doing any of these a verbal reminder will be given.

Classroom Rules

Each class will generate rules with the children so that they have ownership of them. They should broadly cover the following but in their own words;

1. Follow instructions.
2. Keep hands, feet and objects to yourself.
3. Stay in the classroom, unless you have permission to leave.
4. Be kind to each other.
5. Listen to the person talking without interrupting.

Playground Rules

1. Play carefully and be considerate towards other people.
2. Use small foam balls only.
3. Hard balls may be used to play basketball shooting only.
4. If you misbehave, the lunchtime assistants may put you in detention to lose up to 20 minutes of your playtime the following day.

Sanctions

Classroom

These will be applied when the classroom rules are not followed.

Reasonable requests and a sharing of the consequences with the child for continual disobedience will precede them.

The person administering the sanction should explain clearly why there was a need to take it and the child should be able to clearly see the stage they are at (i.e. it must be written on the whiteboard or in some other visible way).

The teacher should clearly explain their expectations of the acceptable behaviour in any given situation, i.e. behaviour accepted in drama may not be acceptable in the classroom.

If the rules are broken

1. Verbal warning given.
2. Name on board.
3. One X by name, 5 minute timeout in classroom.
4. XX, 10 minute timeout in another classroom.
5. XXX, '**YELLOW REPORT CARD**', 20 minutes work in another class, 1 lunchtime detention and parents informed by class teacher.
6. XXXX, '**RED REPORT CARD**', ½ hour with SLT, 2 x lunchtime detentions and Headteacher to talk to parents.

3 Yellow report cards in a week = Red report card

A child may go straight to a **RED REPORT CARD** for the following:

Abusive, threatening language and/or behaviour towards another person.

Malicious damage.

Proven theft.

Report cards are accumulative and should be clearly recorded.

If a child is being severely disruptive to the rest of the class despite every effort of the teacher and all requests by them being ignored, the Head/Deputy will be sent for to remove the child.

For subsequent report cards the child will be sent to the Head. The child will be put on Daily Report and will have to bring their work to the Head or Deputy each lunchtime and end of school. Daily Report will be a fixed time depending on success.

Exclusions

These are at the discretion of the Headteacher. Each serious misdemeanour will be considered and exclusion will depend on the severity and frequency.

If a child leaves school

If a child leaves the school site or it is thought that they have, the Head or Deputy should be immediately informed. You should not try to follow the child. Where possible the parents will be contacted by telephone and asked to return the child to school.

Failing this, or if the child is not found, the police will be informed.

Each term will be a fresh start.

Lunchtime

A book will be kept by the Senior Supervisor to record serious incidents e.g. bad language, open continual defiance, vandalism, deliberately hurting/injuring someone, serious fights. If a child repeatedly gets their name in the book, lunchtime exclusion may be considered. The parents will be given a weeks notice that this may happen. If the child is entitled to a free school meal he/she goes home with a packed lunch, which will be provided.

For immediate punishment at lunchtime a detention will be used. Children will spend up to 20 minutes in the school office as a cooling off period and to reflect on what they should have done – or would do differently next time.

Resources

Stickers/stamps for each class.	Teacher's certificates
Red, blue, green, yellow ribbon.	Cup
Class recording chart.	Teacher's letters to parents.
Head's letters to parents.	Book for Senior Lunchtime Supervisor.
Engraved cup if a child reaches their platinum award.	